



# Tuesday December 1 2015

## Annual Community Meeting



# AGENDA

- **Welcome**
- **Prayer**
- **Attendance/Apologies**
- **Annual General Meeting (AGM) of the School Board**
- **Annual Parents & Friends AGM**
- **Annual Principal's Report**
- **Refreshment**

# PRAYER







**Our hearts are joyful as we proclaim  
the One who brings light to the world.  
Let us carry His light in our hearts.  
May the gift of the Holy Spirit shine through us  
in our Annual Community Meeting,  
our gatherings, classrooms, grounds, offices  
and the whole Catholic Education community.  
May be a welcoming light for the all within our  
school community, the lost and lonely and  
all we meet in this Season of Joy.  
Amen.**





# **AGM OF THE SCHOOL BOARD**

## **AGENDA**

-  **Welcome**
-  **Acceptance of the 2015 AGM minutes**
-  **Annual report by Chairperson**
-  **Treasurer's report-2016 budget presented**
-  **Announcement of criteria for Board membership**
-  **Election of the 2016 School Board**

# **2015 SCHOOL BOARD**

## **School Board members for 2015:**

• <b>Fr Michael</b>	<b>Parish priest</b>
• <b>Maureen Barrett</b>	<b>Principal</b>
• <b>Stephany O'Keeffe</b>	<b>Chairperson</b>
• <b>Brett Morrison</b>	<b>Vice Chair</b>
• <b>Ryan Robertson</b>	<b>Treasurer</b>
• <b>Kym Trenfield</b>	<b>Secretary (co-opt)</b>
• <b>Stacey Ertzen</b>	<b>P &amp; F Rep</b>
• <b>Anita Chadwick</b>	<b>Elected member</b>

**(Amber Ward Resigned early in the year)**

# REPORT BY CHAIRPERSON OF THE SCHOOL BOARD

- **Annual report by Chairperson  
Stephany Keeffe**



# **BOARD TREASURER'S REPORT**

## **Annual Provisional Budget 2015** **Prepared by Ryan Robinson** **Presented by Stacey Ertzen**

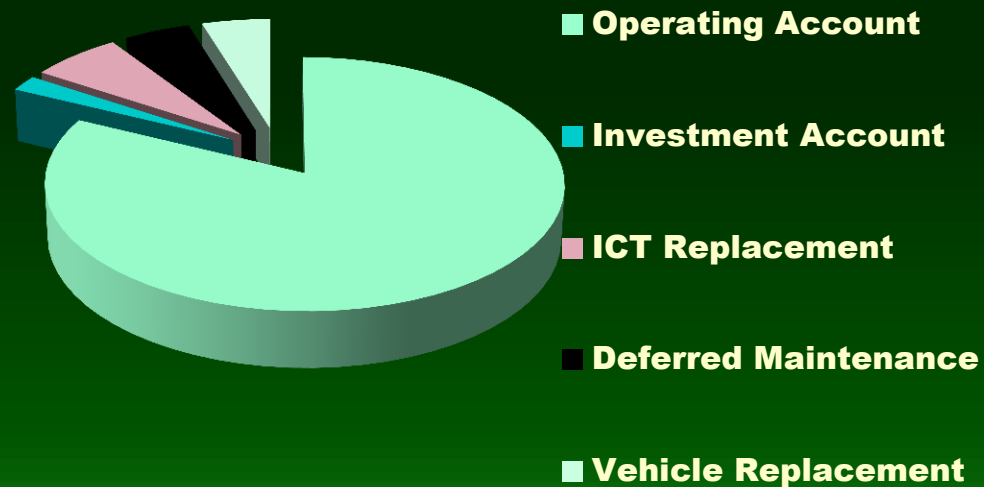
**School fees have been indexed by 3% as directed by Catholic Education Office**



# OPENING BALANCE

## Opening Balance @ 1<sup>st</sup> Jan 16

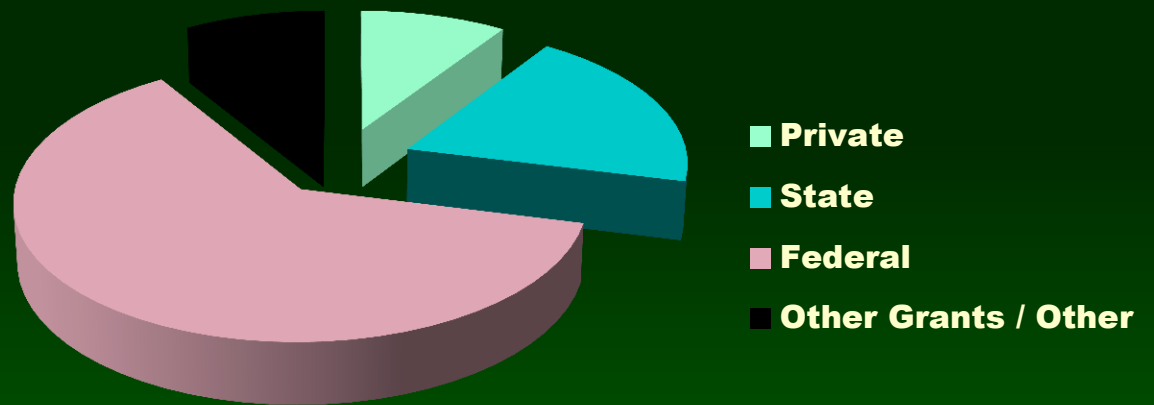
Operating Account	\$ 237,080
Investment Account	\$ 29,809
ICT Replacement	\$ 2,416
Deferred Maintenance	\$ 39,521
Vehicle Replacement	\$ 13,848
	<b>\$ 322,674</b>





# INCOME

Private	\$	219,925
State	\$	487,000
Federal	\$	1,938,487
Other	\$	23,350
	\$	<b>2,668,762</b>



# EXPENDITURE

## Expenditure

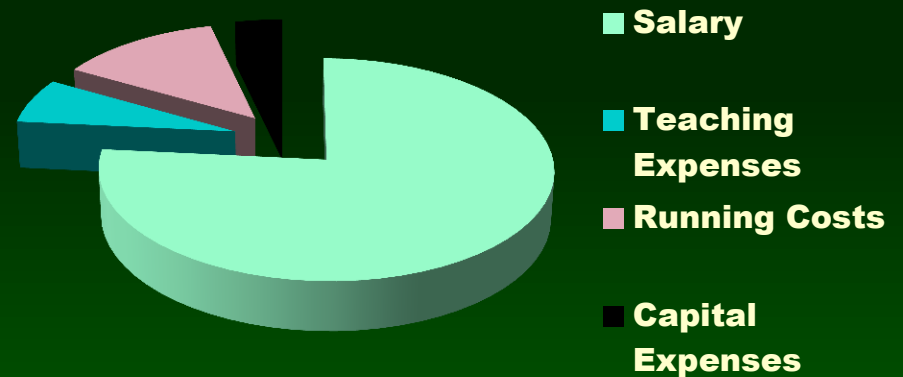
Salary \$ 2,126,037

Teaching Expenses \$ 84,500

Running Costs \$ 411,825

Capital Expenses \$ 84,983

**\$ 2,707,345**



# INITIAL BUDGET FOR 2016

<b>Opening Balance ( 1/1/2016)</b>	<b>\$322,674</b>
<b>Income</b>	<b>\$2,668,762</b>
<b>Expenditure</b>	<b>\$2,707,345</b>
<b>Estimated Result for 2016</b>	<b>-\$38,583</b>
<b>Provisions after January 2017 Salaries</b>	
<b>Building account</b>	<b>\$30,000</b>
<b>Information Technology</b>	<b>\$30,000</b>
<b>Deferred maintenance</b>	<b>\$30,000</b>
<b>Vehicle Replacement</b>	<b>\$3,000</b>
<b>BALANCE @ 31/1/2017</b>	<b>\$7,854</b>

# **CRITERIA FOR SCHOOL BOARD**

**The criteria for membership of the Board shall be:**

- 1. possession of special skills that will be an asset to the Board**
- 2. a deep interest in the welfare of all students and staff**
- 3. a desire to give service to the Catholic School Community**
- 4. a keenness to promote Catholic schooling**
- 5. an ability to work cooperatively and constructively with all other members of the Board and**
- 6. a sufficiency of time to devote to Board duties (including attendance at the Board meetings one night per month)**

**(Taken from the School Board Constitution)**



# **SCHOOL BOARD MEMBERSHIP**

**The School Board consists of:**

## **EX-OFFICIO MEMBERS**

**the Parish Priest &  
the Principal**

**Representatives of the Parish Council and  
the Parents & Friends Association who are elected by  
each organization.**

## **ELECTED MEMBERS**

**Parent representatives, four to six in number.  
Members are elected by the community for two-year  
terms (2016-2017) and can serve for a maximum of 6  
consecutive years.**

# **ELECTION: 2015 SCHOOL BOARD**

**There are 2 elected member vacancies on the School Board for 2015**

**Completed a two year term and re-nominating for the Board:**

**Stephany Keeffe**

**Nominating as an elected Board member :**

**Stacey Ertzen**

# **2015 SCHOOL BOARD**

## **School Board members for 2016:**

- **Fr Michael** **Parish priest**
- **Maureen Barrett** **Principal**
- **Stephany O'Keeffe**
- **Brett Morrison**
- **Kym Trenfield**
- **Stacey Ertzen**
- **Anita Chadwick**

# AGM OF THE PARENTS & FRIENDS

## AGENDA

- **Accepting 2014 Previous Minutes**
- **President's report:                      Nancy Kirby**
- **Treasurer's report:                      Nadine Heitman**
- **Election of 2016                      Principal to  
Office Bearers                      occupy chair  
& Committee**



# **2015 P&F OFFICE BEARERS**

## **Office Bearer Positions:**

- |                               |                       |
|-------------------------------|-----------------------|
| • <b>President</b>            | <b>Nancy Kirby</b>    |
| • <b>Vice President</b>       | <b>Ursula Boreham</b> |
| • <b>Treasurer:</b>           | <b>Nadine Heitman</b> |
| • <b>Secretary</b>            | <b>Amber Ward</b>     |
| • <b>P&amp;F Rep on Board</b> | <b>Stacey Ertzen</b>  |

## **Committee:**

**Nic Beaver, Jude Darby, Sue Miragliotta**

# PRESIDENT'S REPORT

Presented by:

Nancy Kirby



# TREASURER'S REPORT

**Presented by:**  
**Nadene Heitman**



# **ELECTIONS OF 2016 P&F OFFICE BEARERS**

## **Office Bearer Positions:**

- |                               |                       |
|-------------------------------|-----------------------|
| • <b>President</b>            | <b>Nicole Beaver</b>  |
| • <b>Vice President</b>       | <b>Ursula Boreham</b> |
| • <b>Treasurer:</b>           | <b>Nadine Heitman</b> |
| • <b>Secretary</b>            | <b>Amber Ward</b>     |
| • <b>P&amp;F Rep on Board</b> | <b>Stacey Ertzen</b>  |
| • <b>Committee member</b>     | <b>Jude Darby</b>     |



# Annual Principal's Report



WITHOUT CONTINUAL  
GROWTH AND  
PROGRESS, SUCH  
WORDS AS  
IMPROVEMENT,  
ACHIEVEMENT, AND  
SUCCESS HAVE NO  
MEANING.

BENJAMIN FRANKLIN

# **Annual Principal's Report:**

**Presentation of the achievement of the 2015 Annual improvement Plan outcomes:**

- **As outlined on the 2015 Annual School Improvement Plan Overview of Achievement sheet and in**
- **The Annual Principal Report**

# Annual Principal's Report

Learning	Engagement	Accountability	Discipleship
<b>Implementing WA/Australian Curriculum</b> <ul style="list-style-type: none"> <li>Teachers will be planning, teaching and reporting using the SCSA / WA Curriculum.</li> <li>Health and PE Implemented</li> <li>History: Implemented</li> <li>English, Maths and Science teaching and reporting</li> <li>Exploring Geography and will be Implemented in 2016</li> </ul>	<b>Develop School Community Partnership Agreement</b> <ul style="list-style-type: none"> <li>A collaboratively developed St John's School Community Partnership Agreement will be published.</li> <li>Not completed, as such</li> <li>Community feedback confirmed parents happy with current processes and communication offered including diaries, PLP meetings</li> <li>No longer expectation for school to have one</li> </ul>	<b>Implement Policies and Procedures in Line with CEO, System, and Government requirements/audits</b> <ul style="list-style-type: none"> <li>The school will meet and implement all audit and government requirements, including policies and procedures.</li> <li>Evacuation Plan and Evangelisation plan reviewed</li> </ul>	<b>Implementing the Vision and Mission of the school, based on the Nano Nagle Charism</b> <ul style="list-style-type: none"> <li>The Vision and Mission of the school will be implemented based on the Nano Nagle Charism.</li> <li>AP attend the National Nagle Conference in Melbourne</li> <li>Some input in newsletter</li> <li>Continued focus for 2016</li> </ul>
<b>Implementing Hattie's Explicit Teaching Model</b> <ul style="list-style-type: none"> <li>Explicit instruction outcomes and success criteria will be an embedded part of the teaching learning cycle for students and teachers</li> <li>Implementing Learning Intentions and Success Criteria in Literacy &amp; Numeracy</li> <li>Exploring 3 levels of feedback</li> <li>Poster of 3 questions in classrooms What am I learning?, How am I going? Where to next?</li> <li>PLC focus and in Peer Enhancement feedback</li> </ul>	<b>Develop Cultural Competencies</b> <ul style="list-style-type: none"> <li>Cultural competence and inclusion of the Yamatji culture will be evident within the school.</li> <li>Evident teaching and learning programmes and children's work samples</li> <li>Extend focus during NAIDOC and Harmony Week</li> <li>Increased connection of ATA within community organisation</li> <li>Cultural transition programme with Nagle Catholic College</li> <li>Local Cultural Immersion PD Day at the end of year</li> </ul>	<b>5 yr Capital, Maintenance and ITC plans</b> <ul style="list-style-type: none"> <li>A 3 year ICT Plan and 5 year Maintenance and Capital Development Plan will be developed and implemented.</li> <li>In development with School Board</li> </ul>	<b>Fruit of Spirit</b> <ul style="list-style-type: none"> <li>The Fruit of the Spirit programme will be embedded within each classroom and across the school.</li> <li>Embedded within the school</li> <li>In newsletter each week</li> <li>Certificates at assembly</li> <li>In language of the staff and students</li> </ul>
<b>Literacy: Implement Whole School Approach to Writing –Genres</b> <ul style="list-style-type: none"> <li>A scope and sequence for writing genres across the year levels will be developed</li> <li>Using not completed as a school based scope and sequence</li> <li>Using School Curriculum and Standards Authority of WA curriculum outline for each year level</li> <li>Implementing Literacy Pro- Reading focus</li> </ul>	<b>Promote Communication through ICT – website and Facebook</b> <ul style="list-style-type: none"> <li>The school website will be updated</li> <li>Ongoing maintenance of St John's School Facebook page</li> <li>Upgraded school website with training</li> <li>Facebook used extensively for communication and promotion of school</li> <li>Professional photographer and promotions</li> <li>Local paper</li> </ul>	<b>Implement National Quality Standards</b> <ul style="list-style-type: none"> <li>The National Quality Standards will be implemented and assessed.</li> <li>PLC and release time given</li> <li>Additional training</li> <li>Team assessment in process will be completed by Dec 2015</li> <li>Audit and Quality Improvement Plan will be completed by end of 2015</li> </ul>	<b>Eucharist</b> <ul style="list-style-type: none"> <li>The Eucharist focus from the Evangelisation Plan will be fully implemented, with an increased knowledge and understanding of the Eucharist by the school community.</li> <li>Retreat focus</li> <li>In classroom learning</li> <li>In a Mass explicitly teaching the parts and symbols during the Eucharist, information has been included in the newsletter</li> </ul>

# Annual Principal's Report

Learning	Engagement	Accountability	Discipleship
<p><b>ITC- Introduce Chrome Book and Google Apps for Education</b></p> <ul style="list-style-type: none"> <li>Google Apps will be an embedded part of staff meetings and PLC processes.</li> <li>Google apps modelled and used in staff meeting</li> <li>Chromebooks/Ipads will be utilized in the teaching learning processes</li> <li>Google apps taught and used in classrooms</li> <li>Upgrade and extend hardware and Infrastructure so more class access</li> <li>The increased number and access of Ipads in the junior years and Chrome books in the middle and upper Primary years</li> </ul>	<p><b>Embed Social Emotional Scope and Sequence</b></p> <ul style="list-style-type: none"> <li>The Social and Emotional Scope and Sequence will be finalised and implemented.</li> <li>Social and Emotional Scope and Sequence is being implemented</li> <li>Reviewed and implemented in teaching and learning programmes</li> <li>Continued focus for 2016</li> </ul>	<p><b>Implementation of SEQTA</b> The staff will consistently implement the SEQTA components:</p> <ul style="list-style-type: none"> <li>Pastoral Care notes</li> <li>Reporting</li> <li>Recording</li> <li>All being implement during day to day operations and in school processes</li> </ul>	<p><b>Enrolment Pack, which reflects the school's commitment to inclusivity</b></p> <ul style="list-style-type: none"> <li>Equality of access is provided through inclusive practices,</li> <li>Differentiated learning</li> <li>Access of parents to assistance based on needs, as promoted in an enrolment pamphlet and promotional information.</li> <li>Health Care card discount</li> </ul>
<p><b>Embed AITSL Standards</b></p> <ul style="list-style-type: none"> <li>Teaching staff will increase their knowledge, use and application of the AITSL Standards, the website and its purpose.</li> <li>Standards used as means to implement effective pedagogical practice</li> <li>Used to support and enhance peer enhancement process</li> </ul> <p><b>Implement National Quality Standards</b></p> <ul style="list-style-type: none"> <li>Implement and assessing learning and teaching programmes for Kindergarten to Year 2 against the National Quality Standards.</li> <li>The audit and Quality Improvement Plan will be completed by the end of 2015</li> </ul>	<p><b>Develop Leadership Capacity</b></p> <ul style="list-style-type: none"> <li>Leadership capacity will be developed and demonstrated by the APs and leaders and staff at St John's school</li> <li>Brett – Emerging Leaders</li> <li>Attended AP conference</li> <li>Nagle Conference in Melbourne</li> <li>Training and development as part of role development and Leadership meeting</li> <li>Brett, Damien and Kylie given increased leadership NQS and time, training</li> <li>Targeted PD training, e.g. NQS</li> <li>ATA involved in ITC training</li> <li>Implementing more collaborative shared leadership processes.</li> </ul>	<p><b>Natural Playscape</b></p> <ul style="list-style-type: none"> <li>The school's natural playscape will be completed and in use.</li> <li>Stage One of the school's natural play scape has been completed and is being enjoyed by students at recess and lunchtime.</li> </ul>	



# Annual Principal's Report

Year Level		Reading	G&P	Numeracy	Spelling	Writing
Year 3	ST J Mean/average	371.1	333.2	351.9	351.3	390.9
	ALL Mean/average	425.8	432.7	397.8	409.2	416.3
	WA Mean/Average	412.7	423.8	387.8	400.4	408.0
	% at or above benchmark	79.3%	82.7%	93.1%	82.7%	93.1%
Year 5	ST J Mean/average	484.5	483.8	501.3 Above National and State Average	479.3	475.1 Above WA
	All	498.3	503.8	492.3	498.1	478.1
	WA	489.2	496.0	484.5	492.9	470.9
	% at or above benchmark	96.9%	96.9%	96.9%	87.8%	90.9%
Growth from Year 3 to Year 5		95 Above National and State growth	95 Above National and State growth	133 Above National and State growth	103 Above National and State growth	91 Above National and State growth
	National Growth	65.4	55.6	104.4	78.6	59.5
	WA growth	76.5	72.2	96.7	92.5	62.9

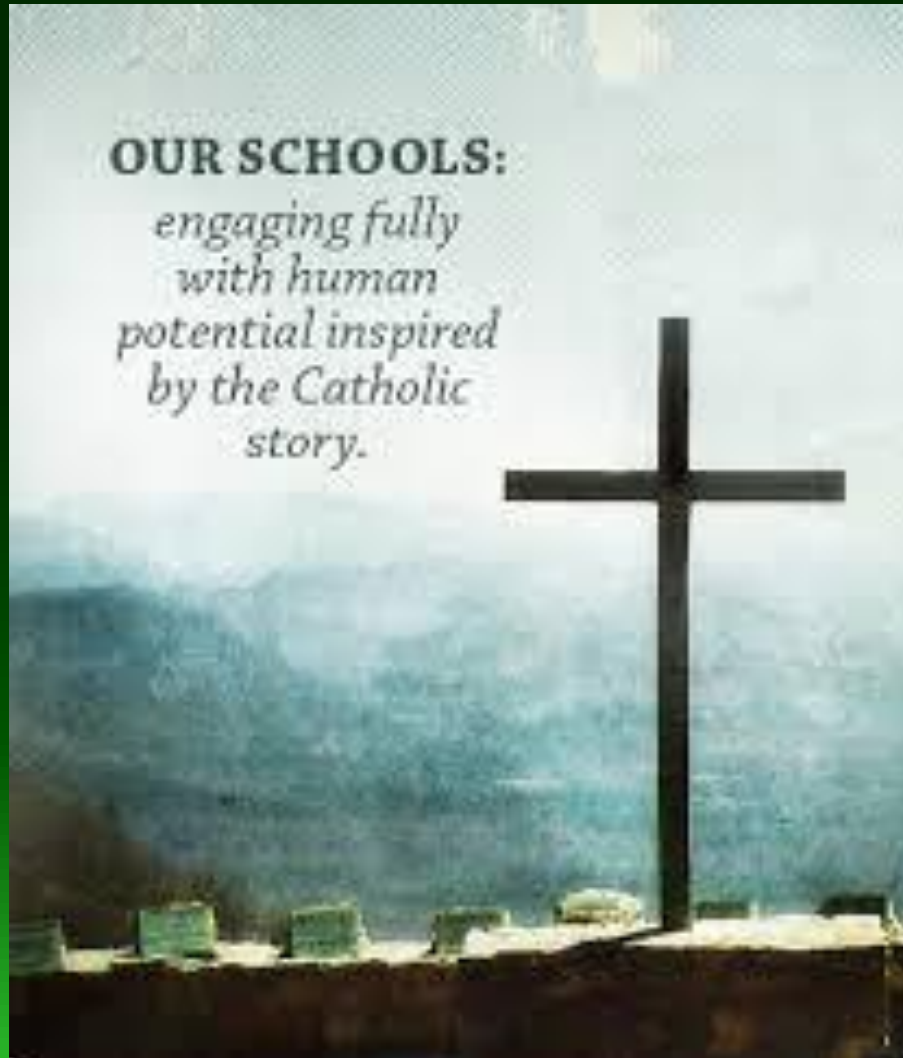


**On behalf of the school community and myself, I would like to acknowledge and thank:**

- **Our parish priests**
- **The School Board**
- **The P&F Committee**
- **Short Term Principal**
- **The Staff**
- **Assistant Principals**



**Thank You!**



I thank each person  
for their contribution  
and the part they  
have played in all  
that has been  
achieved this year.