



St John's School Rangeway Education Assistant Vacancy

Part Time (0.6) Temporary Position

Start Date: 01/01/2021

End Date: 31/12/2021

Position Details

St John's School in Rangeway, Geraldton, is a single stream, co-educational primary school educating students from Kindergarten to Year Six. We pride ourselves on catering for the individual needs of all students in a safe and supportive environment. A strong sense of community is evident with the school, parish and families all working in collaboration in the best interests of the students. Early intervention, diverse specialist learning areas, an Enrichment Program and Drumbeat are some of the initiatives embedded at St John's School.

We are currently seeking a part time Education Assistant to join our team of committed educators for the 2021 school year, working Tuesdays, Wednesdays and Thursdays (8:15am - 3:15pm). The successful applicant will be working in the Kindergarten Classroom.

Selection Criteria

We are seeking a suitably qualified and enthusiastic Education Assistant who has the necessary knowledge, skills, ability and professional desire to demonstrate:

- A high degree of professionalism and confidentiality
- Enthusiasm and the ability to work independently and as part of a team
- A willingness to work under the direction of the classroom teacher
- Creativity and initiative
- An ability to develop positive relationships with young children
- An understanding of the developmental needs of young children
- Competency in the use of ICT
- Well developed interpersonal, communication and organisational skills
- The capability to work collaboratively with other staff to promote the positive culture of the school
- The capacity and enthusiasm to build community within the school in collaboration with staff, parents and students
- A willingness to be actively involved in and supportive of all school events and initiatives

Qualifications Required

- Certificate III or IV Teacher Assistant Qualification is highly desirable
- A valid Working with Children Card
- A current National Police History Check as issued by the Department of Education Western Australia must also be included. The appropriate Criminal History Record Check form is available from the Department of Education [website](#).
- Accreditation to Work, completed or working towards, is highly desirable

Applicants must submit a cover letter, their curriculum vitae and address the Selection Criteria, all addressed to the Principal. The names and contact numbers of three referees, one of whom must be the current employer also need to be provided. Please submit your application to admin@sjr.wa.edu.au.

Catholic Education Western Australia encourages applications from Aboriginal and Torres Strait Islander people, people with a disability, people of all ages and people from culturally diverse backgrounds. To be eligible to apply for this role you must be legally permitted to work in Australia.

Applicants must be fully supportive of the objectives and ethos of Catholic education.

In applying for this position, you will be providing personal information to the school. This information will be used in order to assess your application for employment.

Applications Close: 30/10/2020