

ST JOHN'S SCHOOL PARENTS AND FRIENDS ASSOCIATION  
General Meeting Agenda Term 4/Week 7  
Wednesday 27 November 2019, School Library 2pm

1. Opening Prayer – Mrs Marquis
2. Apologies – Leah, Nicole Jupp
3. Present – Tamara, Mrs Marquis, Nerolie, Nic Beaver, Helena, Jodi, Sue M
4. Minutes of previous meeting dated 6 November 2019 – Passed Mrs Marquis, Seconded Nerolie (Amendment -Tamara wasn't present at last meeting).
5. Business arising from the minutes
  - 5.1 Bike Raffle – Nerolie asked Mrs M to put a reminder that raffle books are to be returned tomorrow. Discussed sending a text through the school's messaging system. We will need to organise to get bikes to Grammar School for the Christmas Concert. Mrs Marquis will organise to get them there.
  - 5.2 Crazy Camel Fundraiser Calendars – Artwork is in office, Nic B to organise getting them sent off today. Leah sent update through later – The online ordering has been closed. The artwork needs to be marked on the art paper and a class tally sheet to make sure nothing is missed. Crazy camel has requested we express post the artwork to them. The online update as off Monday morning was - total products purchased: 30 and total sales: \$518.
  - 5.3 Obstacle of Fun – Nerolie rang the reserves but was a no go. Unfortunately Dave was sorted for the water but he now has to go away. If anyone has a soaker hose, sprinklers or a bubble machine could you please bring? Sue M will organise a play list for music. Mrs M will put a note on Facebook requesting parent help. Starting at 1.30pm – 20mins for PP, Yr 1 & 2, 20mins for Yr 3 & 4 and 30mins for Yr 5 & 6. Mrs M proposed in coming years to do the Obstacle of Fun on the Feast Day, which will always be on the 21<sup>st</sup> of November. That way they can have their celebrations in the morning and finish off the day on a fun note. 8.30am for setup and 1.30pm for afternoon helpers.
  - 5.4 2020 P & F Nominations – Leah has nominated herself as Secretary, Tamara as Treasurer – which was accepted, Jodi as President – which was accepted, and Helena as Vice President, also accepted. Nicole Jupp staying on as Board Rep, Sue M and Nic B staying on as Committee Members. Nicole B also nominated a few ladies as committee members to bring some new members in moving forward. We feel these ladies would be great and assist to our committee.
  - 5.5 Auditing of Accounts – 2019 – Tamara hasn't heard back from Nancy but feels all is good. Nic B said everything has been forwarded to Nancy as per constitution process.
  - 5.6 Audition of Accounts – 2020 and moving forward – Mrs M will have a conversation to Kym about taking this on for next year, now that Kym has settled into her role. Perhaps she can do it on a term by term basis or Nerolie suggested perhaps after our big events. File could stay in the office and she could do when convenient to her.
  - 5.7 AGM – On tonight. Mrs M explained the process. Nerolie reminded Mrs M she couldn't make it so someone will need to read out her report. Mrs M will sort.
  - 5.8 K/PP Play Area – Board Wish List – Nic Jupp not here so please put on agenda for next meeting.
  - 5.9 Market Day 2020 – Only two stallholders paid still. Put on agenda for next meeting please.
  - 5.10 Board/P & F Dinner – Will try to discuss and come up with some dates.
  - 5.11 Cyber Safety Event – Date? (*Keep on agenda for next year*)
  - 5.12 Committee Communications (*keep on agenda for next year*)
  - 5.13 2020 P & F Conference Perth – 22 & 23 May 2020 (*keep on agenda for next year*)
6. Correspondence –

## 7. Reports

7.1 President – Nerolie thanked everyone for their efforts throughout the year and for supporting her in her role as President.

7.2 Treasurer – Still not received the \$30 from donation – Mrs M will follow up. Nerolie needs to email through her bank details to be reimburse. Sue M has been re-imburse. Balance of everyday account is \$1508.05 and debit card is \$181.84.

7.3 Principal – All the Year 6's were beautifully behaved on camp and it was an absolute pleasure to be apart off. Teachers have been working really hard and Semester 2 reports will go home on Wednesday the 11<sup>th</sup> of December. Mrs M thanked the P& F for all their hard work they have done throughout the year and said it had been a pleasure working with us all. Please see attached Principal's report.

7.4 Board Representative – Nic J not present.

## 8. General Business

8.1 Thank you Raelene and Nancy Kirby – Nic B asked for suggestions to thank these ladies. Was decided to give a Card (Tamara to purchase cards) and a 50<sup>th</sup> year anniversary tea towel.

8.2 2020 Draft P & F Events Calendar – Leah has done a draft up and Nic B had suggested a representative be appointed to co-ordinate each event. All agreed this was a great idea.

## 9. Closing

9.1 Next meeting Date – Term 1, Week 2 2020

9.3 Close – 3pm