

ST JOHN'S SCHOOL PARENTS AND FRIENDS ASSOCIATION  
General Meeting Minutes Term 1/Week 2  
Wednesday 12 February 2020, School Library 2pm

1. Opening Prayer – Melissa Marquis
2. Apologies – Nic Beaver
3. Present – Tamara Reynolds, Mrs Marquis, Helena May, Jodi Reed, Sue Miragliotta, Katie Chaushs, Jo Blayney, Nicola Weir, Leah Hirst, Amy Causer, Nicole Jupp
4. Minutes of previous meeting dated 27 November 2019 – Passed Helena May, Seconded Sue Miragliotta
5. Business arising from the minutes
  - 5.1 Auditing of Accounts – 2020 – call out to community for someone to take on this role at the end of Term.
  - 5.2 Market Day – 15 March 2020 – 10am to 2pm
    - Ride-on stall holder to use basketball court for the rides.
    - Lock off kindy/pre-primary gate. Nic going to ask how much she will charge.
    - 10 stall holders, some wanting clarification. Only shaved ice for food vendors, just to pay \$30 bringing own power etc...
    - Bouncy Castle – discount price and we charge admission for the bouncy castle. Will need volunteers to man the bouncy castle.
    - Teachers/Classes are starting to organise their stalls.
    - Mrs Marquis to talk to Mrs Bradley about her own plant stall.
    - P & F to run sausage sizzle, cool drink and cake stall
    - Entertainment – liaise with roster etc... - Sue and Nic
    - Music and a Compare/MC – Sue going to talk to Jane
    - Melissa going to organise security guard
    - Melissa follow up Dimensions on oval for a site map
    - Floats – Melissa to ask Kim for floats
    - Leah to message Big Softy and another call out for food vendors and stall holders in newsletter
    - Leah to Put volunteer call out for face painter, crazy hair etc... in newsletter.
  - 5.3 Committee Communications – volunteer text/email list. Committee to grab details and also put on Facebook. P & F Group Chat on Facebook Messenger for quick reply issues. Putting Newsletter on the noticeboard each week as well. Somewhere for newsletter notices to go on the noticeboard. Melissa to organise.
  - 5.4 Thank you Raelene and Nancy Kirby – check with Nic B.
  - 5.5 2020 Draft P & F Events Calendar and organisers – changes to meeting dates Wed 4 and 25 November not 5 and 26 November.  
Nic Jupp to organise a \$100 board for the swimming carnival (12.30pm 5 March)  
Nic Jupp to ask if we can swap sausage sizzle day with BMX – Sat 19 September 2020.
  - 5.6 K/PP Play Area – Board Wish List – Melissa to ask Danyela and Nicole for more detailed list and prices/budget and prioritise what they want so we know what the fundraising target is.
  - 5.7 Board/P & F Dinner – next meeting
  - 5.8 Cyber Safety Event – Date? (*keep on agenda*)
  - 5.9 2020 P & F Conference Perth – 22 & 23 May 2020 (*keep on agenda*)
6. Correspondence – Fundraising brochures and emails regarding stall. Bunnings Sausage Sizzle insurance.

## 7. Reports

- 7.1 President – Jodi welcomed everyone and thanked everyone. Will be a fun year. Round table introductions.
- 7.2 Treasurer – No spending, just stall holders' funds coming through, \$30 donation and crazy camel.
- 7.3 Principal – 201 students, good start to the year. 26 children in Kindy for example (from 19 at end of last year). Great to welcome new families to the school. Staff have been working really hard to get classes ready. Looking forward to working with P & F this year.
- 7.4 Board Representative – first meeting last night. Not much to report for this year.

## 8. General Business

- 8.1 Meeting Day and Time – will discuss on the group chat about preferred days and times instead of Wednesday.
- 8.2 Change of Signatories at Bendigo Bank

“The following signatories need to be added onto the Bendigo Bank Geraldton Accounts 159722990 and 159723055.

- Jodi Narelle Reed

“The following signatories need to be removed from the Bendigo Bank Geraldton Accounts 159722990 and 159723055.

- Nerolie Kym Gerreyn

- 8.3 Bunnings Sausage Sizzle – Melissa going to chase up copies of insurance form from ladies in the office. (Nic B had idea to get more Dads involved – call out in newsletter next week). Nic Jupp to ask if we can swap sausage sizzle day with BMX – Sat 19 September 2020.
- 8.4 Mugs from 50<sup>th</sup> Year Anniversary – they have arrived Nic Jupp and Tracey/Kim going to contact the list of people who purchased Mug. Melissa will put notice advising Mugs have arrived.
- 8.5 Fundraiser idea instead of Crazy Camel – Nic B

## 9. Closing

- 9.1 Next meeting Date – 4 March 2020.
- 9.3 Close – 3.02pm