

ST JOHN'S SCHOOL PARENTS AND FRIENDS ASSOCIATION
General Meeting Minutes Term 2/Week 6
Wednesday 3 June 2020, Staff Meeting 6pm

1. Opening Prayer – Amy Causer.
2. Apologies – Tamara Reynolds, Nicole Jupp, Susan Miragliotta
3. Present – Jodi Reed, Leah Hirst, Amy Causer, Melissa Marquis, Helena May, Nicole Beaver, Tamara Reynolds, Carmen Hopper
4. Minutes of previous meeting dated 13 May 2020. Moved Helena, Seconded Amy Causer.
5. Business arising from the minutes
 - 5.1 Auditing of Accounts – 2020 – Anita Grima and AgriMaster software. Tamara and Anita meet up.
 - 5.2 Fundraising Idea – Nic B going to do some research on lamington drive.
 - 5.3 Bank Signatory Approval to add Jodi Reed– done by Melissa. Jodi has been added and approved.
 - 5.4 Return of Cake Trays – have had some returned. Melissa will call out for more trays and send a letter home again.
 - 5.5 Books left over from Market Day – Melissa going to talk to Natalie about storing until Term 3 and make a decision based on what happens with COVID.
 - 5.6 Leavers Shirts – arrived on Tuesday. Melissa has photos to put up. School will pay invoice and then invoice the P & F the invoice minus GST.
 - 5.7 New Secretary – Carmen Hopper. Change of Signatories at Bendigo Bank

“The following signatories need to be added onto the Bendigo Bank Geraldton Accounts 159722990 and 159723055.

- Carmen Lee Hopper”

“The following signatories need to be removed from the Bendigo Bank Geraldton Accounts 159722990 and 159723055.

- Leah Nancene Hirst”

- 5.8 Ian Blayney – Bike Donation and attendance at P & F Meeting – Jodi has emailed him back to say thank you and take bike and discuss attendance at P & F Meeting.
- 5.9 K/PP Play Area – Update. Tim Carrier, Maintenance Landscaping (his wife Helen, is a teacher) - is very keen to look at the plan and look at the area and then come back with his suggestions. He has done work at St Lawrence and St Francis. And is aware of our goal to work within a budget. Going to put a list of materials and equipment needed and put out the school community to see where can assist. Plan is to work on part of the playground at different times to keep open. Gradual progress, fundraising momentum.
- 5.10 Market Day Stall Holder Refunds – Nicole to send Jodi a list of stall holders. Jodi will send a letter to them asking for bank details for refund and thank them and advise will contact when we have a date for 2021.
- 5.11 Leftover Hamburger Patties – Cummunio Day. All gone. 97 burgers. Raised approx. \$700. Melissa thanked P & F.
- 5.12 Harmoni Hair Donation ideas – Pam is happy to hold onto products until end of year raffle.
- 5.13 Thermomix Fundraising Raffle idea. More information regarding the thermomix. Previous Thermomix raffle (2015) sold tickets at IGA, Northgate – profit was \$3,000. Tickets sold at \$5 each.

Nic Beaver is going to put together a list of expenses and what we have available for a fundraiser raffle. A proposal with and without the thermomix included.

6. Correspondence – Catholic Parents AGM on 18 June 2020. Email has been forwarded to all.

7. Reports

- 7.1 President – nice to be back to a face to face meeting.
- 7.2 Treasurer - \$17,469.99 balance. Melissa to see Kym about Catholic School Parents Federation WA invoice.
- 7.3 Principal – See Report.
- 7.4 Board Representative – not present. Board meeting next week.

8. General Business

- 8.1 Saint Day Activity in Term 4. Colour Fun Run. 21 November 2020. Ideas for next meeting.
- 8.2 Board/P&F Dinner – Melissa to ask the Board their thoughts on this at next meeting. Towards end of Term 2.
- 8.3 Jodi suggested popping up recipes on the P & F Facebook Page.
- 8.4 Cricket Pitch. Melissa is looking at ways to obtain funds for the cricket pitch. May need assistance from P & F amongst other groups. Please let Melissa know if any grants available or aware of.

Ongoing Items

- 8.4 Cyber Safety Event – Date? (*keep on agenda*)
- 8.5 2020 P & F Conference Perth – 5 and 6 June 2020 (website still says postponed) (*keep on agenda*)

9. Closing

- 9.1 Next meeting Date 6pm, 24 June 2020.
- 9.2 Close 7.23pm