

ST JOHN'S SCHOOL PARENTS AND FRIENDS ASSOCIATION  
General Meeting Minutes Term 2/Week 9  
Wednesday 24 June 2020, Staff Meeting 5.50pm

1. Opening Prayer – Carmen Hopper.
2. Apologies – Tamara Reynolds, Amy Casuer, Nicole Jupp, Susan Miragliotta
3. Present – Jodi Reed, Leah Hirst, Melissa Marquis, Helena May, Carmen Hopper, Nicole Beaver
4. Accept minutes of previous meeting dated 3 June 2020.
5. Business arising from the minutes
  - 5.1 Auditing of Accounts – 2020 – Anita Grima and AgriMaster software. Tamara and Anita meet up.
  - 5.2 Fundraising Idea – Nic B going to do some more research on lamington drive. To be decided on at next meeting.
    - Tarts & Co – Buy \$17.50 Sell \$25, Brownie packs
    - Sweet Designs – to busy
    - Burnt Barrell – waiting on a response
    - Cookie Dough – small profit margin
    - Want to support local if possible – try Aussie Pastries, Wonderbake & Queens IGA
  - 5.3 Return of Cake Trays – some have had some returned. Melissa will call out for more trays and send a letter home again.
  - 5.4 Books left over from Market Day – Sitting in Library, to be boxed up and stored till next term. Boxes are being collected.
  - 5.5 Bank signatories have been updated.
  - 5.6 K/PP Play Area – Tim Carrier is waiting to hear about a job but is still happy to assist. Plan has been found and a meeting is to be arranged. Price up complete 'dream" playground and then work backwards.
  - 5.7 .Market Day Stall Holder Refunds – Refunds still to be done.
  - 5.8 Fundraising Raffle ideas
    - Thermomix – decided not to do it this year but look at it again next year
    - Possible Father's Day Raffle – decided against
    - Prizes on hand – Dockers jumper & Ball \$150, Harmoni Hair Products \$70, Bike \*\* other prizes to be identified.
    - It was decided that all prizes would be used for a raffle at the end of the year.
6. Correspondence –
  - 2 April 2020 - Letter from Children's Crossings & Road Safety Committee
  - 16 March 2020 – Letter from Ian Blayney regarding unable to donate bike\*\*  
Due to supplier not being able to guarantee bike delivery Mr Blayney will donate \$200 instead of a bike. L Hirst advised that JMH will top up the \$200 to purchase a bike for the raffle prize.
7. Reports
  - 7.1 President – Nothing to report
  - 7.2 Treasurer - Melissa to see Kym about Catholic School Parents Federation WA invoice. Bank to be approached to see if fees can be waived on debit account.
  - 7.3 Principal – As attached.
    - Tamara Reynolds has resigned at Treasurer effective immediately.

7.4 Board Representative – not at meeting, no report .

## 8. General Business

- 8.1 Saint Day Activity in Term 4. Colour Fun Run. 20 November 2020. Ideas for next meeting.
- 8.2 Cricket Pitch. Melissa is looking at ways to obtain funds for the cricket pitch. May need assistance from P & F amongst other groups. Please let Melissa know if any grants available or aware of – No updates, on hold pending information on grants.
- 8.3 GRAMS playground redevelopment – stake holder meeting but staff are not able to attend due to previous engagement. Nic B will attend as school rep and see if we can obtain any items for the school.
- 8.4 Hamburger Day – P & F will look at doing 1 per term on a non canteen day. A Tues or Thurs when Kindy kids are at school.  
NB. Use by date on frozen chips are to be check and if out of date disposed of.

### *Ongoing Items*

- 8.5 2020 P & F Conference Perth – 5 and 6 June 2020 (website still says postponed) (*keep on agenda*)

## 9. Closing

- 9.1 Next meeting Date: Wednesday 29<sup>th</sup> July at 6pm – Term 3, Week 2
- 9.2 Close – Meeting Closed 6.45pm